

**DOVER BOARD OF HEALTH
Reorganization & Regular Meeting
January 12, 2026 5:00 pm**

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

The Reorganization Meeting of the Dover Board of Health was held at the Dover Free Public Library, 32 E. Clinton Street, Dover.

The meeting complies with the requirements of the Open Public Meetings Act and was duly advertised and posted.

ROLL CALL

Ary Vanderstarre Orama, Board Secretary, called **ROLL**.

Name	Present	Absent	Excused
Darlene Kasko	X		
Rosita Scinto	X		
Rhoda Myles	X		
Janice Anthony	X		
Irene Hansen			X
Alessandra Scarneo		X	

ALSO PRESENT

Ary Vanderstarre Orama, Health Dept Adm Clerk/ Registrar/Board Secretary
Marconi Gapas, Health Officer
Judith Rugg, Councilwoman

REAPPOINTMENTS TO THE BOARD OF HEALTH

The board was informed that the following candidates have been reappointed to the Board of Health:

- **Janice Anthony: reappointed to a 2-year term expiring 12/31/2028.**
- **Alessandra Scarneo: reappointed to a 2-year term expiring 12/31/2028.**

ELECTION OF OFFICERS

PRESIDENT:

Ary Vanderstarre Orama, Board Secretary, entertained nominations for President. **Rosita Scinto made a motion to nominate Darlene Kasko for President of the Board of Health. The motion was seconded by Janice Anthony.**

No other nominations for President were made by the Board.

Roll Call Vote for Nominations for President

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko			X				
Rosita Scinto	X		X				
Rhoda Myles			X				
Janice Anthony		X	X				
Irene Hansen							X
Alessandra Scarneo						X	

A motion to close nominations for President was made by Rhoda Myles and duly seconded by Rosita Scinto.

Roll Call Vote for Closing Nominations for President

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President			X				
Rosita Scinto, V.P.		X	X				
Rhoda Myles	X		X				
Janice Anthony			X				
Irene Hansen							X
Alessandra Scarneo						X	

VICE PRESIDENT:

Newly elected President Darlene Kasko directed the Board Secretary to continue with the election of officers.

Board Secretary Ary Vanderstarre Orama entertained nominations for Vice President.

President Kasko made a motion to nominate Rosita Scinto for Vice President of the Board of Health. The motion was seconded by Rhoda Myles.

No other nominations for Vice President were made by the Board.

Roll Call Vote for Nominations for Vice President

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President	X		X				
Rosita Scinto, V.P.			X				
Rhoda Myles		X	X				
Janice Anthony			X				
Irene Hansen							X
Alessandra Scarneo						X	

A motion to close nominations for Vice President was made by Janice Anthony and duly seconded by Rosita Scinto.

Roll Call Vote for Closing Nominations for Vice President

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President			X				
Rosita Scinto, V.P.		X	X				
Rhoda Myles			X				
Janice Anthony	X		X				
Irene Hansen							X
Alessandra Scarneo						X	

Following the election of officers by the Board of Health, Board Secretary Ary Vanderstarre Orama memorialized the board's actions in the form of a resolution.

**RESOLUTION DECLARING ELECTION OF OFFICERS
DOVER BOARD OF HEALTH**

BE IT RESOLVED that after an election of officers of the Dover Board of Health held pursuant to its rules, the following officers to wit:

President: Darlene Kasko
Vice President: Rosita Scinto

are hereby declared to have been duly elected to serve in the capacities indicated.

Affirmed this 12th day of January 2026, and passed by the following vote:

Roll Call Vote for Declaring Election of Officers

Name	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President	X				
Rosita Scinto, V.P.	X				
Rhoda Myles	X				
Janice Anthony	X				
Irene Hansen					X
Alessandra Scarneo				X	

SCHEDULE OF MEETINGS

The Board Secretary proceeded with the subject of meeting dates for calendar year 2026 and the Reorganization meeting normally held in January of the following year, 2027.

After completion of discussion, a motion to approve the following Schedule of Meetings for calendar year 2026, the Reorganization Meeting in January 2027, and the location of meetings was made by Darlene Kasko and duly seconded by Janice Anthony.

Roll Call Vote Approving the Schedule of Meetings

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President	X		X				
Rosita Scinto, V.P.			X				
Rhoda Myles			X				
Janice Anthony		X	X				
Irene Hansen							X
Alessandra Scarneo						X	

Following the approval of the Schedule of Meetings by the Board of Health, Board Secretary Ary Vanderstarre Orama memorialized the board's actions in the form of a resolution.

**RESOLUTION DECLARING ANNUAL SCHEDULE OF MEETINGS OF THE
DOVER BOARD OF HEALTH**

BE IT RESOLVED THAT the Town of Dover Board of Health adopts the following schedule of Regular Meetings for the year 2026 and Reorganization meeting in 2027:

April 13	(2nd Monday)
June 8	(2nd Monday)
October 19	(3rd Monday)
January 11, 2027	Reorganization & Regular Meeting (2nd Monday)

The Board of Health will hold its Regularly Scheduled Meetings at 5:00 PM. The Reorganization Meeting also begins at 5:00 PM immediately followed by the Regularly Scheduled Meeting. **Meetings will be held at the: Dover Town Hall Conference Room, 37 N. Sussex Street, Dover.**

Affirmed this 12th day of January 2026, and passed by the following vote:

Roll Call Vote for Resolution declaring Annual Schedule of Meetings

Name	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President	X				
Rosita Scinto, V.P.	X				
Rhoda Myles	X				
Janice Anthony	X				
Irene Hansen					X
Alessandra Scarneo				X	

Reorganization Meeting Concluded
(Regular Meeting Minutes p.6)

Regular Meeting of the Board of Health

Board Secretary Ary Vanderstarre Orama commenced the regular portion of the meeting by calling the roll.

ROLL CALL

Name	Present	Absent	Excused
Darlene Kasko	X		
Rosita Scinto	X		
Rhoda Myles	X		
Janice Anthony	X		
Irene Hansen			X
Alessandra Scarneo		X	

ALSO PRESENT

Ary Orama-Galloza, Health Dept Admin Clerk/Registrar/Board Secretary
Marconi Gapas, Health Officer
Judith Rugg, Councilwoman

Board Secretary Ary Vanderstarre Orama asked for a motion to accept the minutes from the October 20, 2025, regular meeting of the Board of Health.

A motion to accept the minutes from the October 20, 2025, regularly scheduled meeting was made by Darlene Kasko and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President	X		X				
Rosita Scinto, V.P.		X	X				
Rhoda Myles			X				
Janice Anthony			X				
Irene Hansen							X
Alessandra Scarneo						X	

OLD BUSINESS:

- The Monthly Activity Report for December was distributed to the Board. The report included:
 - Revenue Summary
 - REHS report
 - Nurse's report
 - Animal Control reports
- A Rabies Vaccination Clinic was held on October 25th. The clinic was held for the second time at the Public Works Garage at 211 N. Sussex Street. The program was a great success due to preparation, available parking, and assistance from DPW. All 200 doses of vaccine that were provided by the State were used. 122 dogs and 78 cats were vaccinated. Because of the continued success of the program, it is likely the DPW Garage will be the location for future rabies clinics.
- Food & Drink license renewals for CY 2026 commenced in December and are currently being processed.
- Tattoo Parlor & Massage Parlor license renewals for CY 2026 commenced in December and are currently being processed.

DISCUSSION:

- Marconi Gapas, Health Officer, stated that the department was in the process of recuperating expenses from the state health grant; and,
- The lead grant is ongoing for 2026-2027; and,
- The state public community grant continues until the end of June, providing much needed financial support for the nurse's salary, as well as community outreach coordinator expenses. The nurse works principally on communicable health disease activities.
- The HO recognized Ary Vanderstarre Orama and staff participants work at the recent and very successful rabies vaccination clinic.

NEW BUSINESS:

The following overview of new business was provided by Ary Vanderstarre Orama, Board Secretary:

- Dog and cat license renewals commenced in January. By ordinance, January is dog licensing month, after which a late penalty is imposed. Cat owners must license their animals by the end of February, after which a late penalty is imposed.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

No subjects were raised.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC:

No members of the general public are present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Rhoda Myles and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain	Absent	Excused
Darlene Kasko, President			X				
Rosita Scinto, V.P.		X	X				
Rhoda Myles	X		X				
Janice Anthony			X				
Irene Hansen							X
Alessandra Scarneo						X	

MEETING ADJOURNED
5:53 pm